



Government of Jammu and Kashmir.

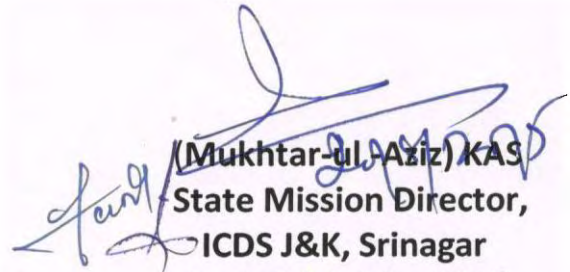
STATE MISSION DIRECTORATE, ICDS, J&K.

2nd Floor, Block-C Old Secretariat Srinagar

C I R C U L A R

It has come to the notice of this Directorate that officers/officials posted in subordinate officers avail earned leave in anticipation of sanction and apply for the leave in the nick of time. As such, it is impressed upon all subordinate officers/officials that they shall apply for earned leave well in advance so that same is processed before the actual date from which leave is sought. Besides, all officers/officials should note that earned leave can not be availed unless prior sanction in this regard is obtained.

It is also impressed upon all the officers/officials that they shall not leave the station without prior sanction of leave/station permission and shall strictly abide by the CSR in this regard.


(Mukhtar-ul-Aziz) KAS
State Mission Director,
ICDS J&K, Srinagar
Dated: 21-08-2015

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No.SMD/ICDS/45/2015/7531-57

Copy to the:-

01. Secretary to Govt. Social Welfare Deptt. Civil Sectt. Srinagar.
02. District Programme Officer, ICDS _____ (All).
03. Deputy Director, ICDS Jammu/Kashmir.
04. Circular File.
05. I/c Web site.