



GOVERNMENT OF JAMMU AND KASHMIR

The STATE NODAL OFFICER, PMMVY, J&K / STATE MISSION DIRECTORATE, ICDS, J&K.
Sheikh Hamza Complex, Sheedgunj Srinagar / Haj House 3rd Floor Rail Head, Jammu.

Advertisement No: 01 of 2019

Dated: 21-01-2019

Applications on prescribed format are invited from eligible candidates of J&K State, for following posts on contractual basis for centrally sponsored scheme Pradhan Mantri Matritva Vandana Yojana (PMMVY) as per below given qualifications and eligibility.

S. No.	Position	No. of Posts	Level	Consolidated Remuneration	Qualification	Experience	Scope of Work
1	State Programme Coordinator	01	State	Rs. 45,000/per month.	Postgraduate preferably in Social Sciences/ Life sciences/ Nutrition/ Medicine / Health management / Social work/ Rural management	<ol style="list-style-type: none">At least 3 years' experience of working with the Government/Non-Government organizations.Proficiency in using MS-office.Proficiency in local language and English	<ol style="list-style-type: none">Facilitate and monitor roll out of the scheme.Conduct and coordinate need-based sensitization programs, training and refresher courses for all stakeholders/ service providers involved in implementation of the SchemeSet up monitoring and supervision system for the schemeField visits to monitor the implementation of the scheme.Compile and review reports received from the districts and share with MWCD.Ensure setting up or coordination with Aadhaar enrolment centres for enrolment of beneficiary.Liaise with Banks and Post offices for ensuring effective implementation of the Scheme.Coordinate with H&FW Department for adequate health supplies, ANC and vaccination.Ensure timely payment of benefits to beneficiaries.
2	State Programme Assistant	01	State	Rs. 25,000/per month.	Graduate preferably in Social Sciences /Social work/ Rural management/ Statistics	<ol style="list-style-type: none">At least 2 years' experience of working with Government/ Non-Government organizations.Proficiency in using MS-office, data entry and analysis.Proficiency in local language and English	<ol style="list-style-type: none">Operationalise PMMVY in all projects/ health blocks and AWCs/ Villages (including urban AWCs and mini AWCs).Implement state-specific guidelines issued.Facilitate regular district-level PMMVY Steering and Monitoring committee meetings.Coordinate with H&FW Department for timely ANC of beneficiaries and vaccination of children.Compile the project-level reports received and prepare a monthly
3	District Programme Coordinator	22	District	Rs. 35,000/per month	Postgraduate preferably in Social Sciences/ Life sciences/ Nutrition/ Medicine / Health management / Social work/ Rural management	<ol style="list-style-type: none">At least 1-year experience of working with the Government/Non-Government organizations.Proficiency in using MS-officeProficiency in local language and English	<ol style="list-style-type: none">Operationalise PMMVY in all projects/ health blocks and AWCs/ Villages (including urban AWCs and mini AWCs).Implement state-specific guidelines issued.Facilitate regular district-level PMMVY Steering and Monitoring committee meetings.Coordinate with H&FW Department for timely ANC of beneficiaries and vaccination of children.Compile the project-level reports received and prepare a monthly

4	District Programme Assistant	22	District	Rs. 20,000/per month	Graduate preferably in in Social Sciences /Social work/Rural management/ Statistics	<ol style="list-style-type: none"> 1. At least 1-year experience of working with Government/ Non-Government organizations. 2. Proficiency in using MS-Office and data entry 	<ol style="list-style-type: none"> 6. Visit the AWC/ Villages to assess functioning of scheme. 7. Liaise with other Departments, Banks and Post offices for ensuring incentive reaches the beneficiary on time. 8. Coordinate with and inform the PMMVY State/UT Cell, as and when needed. 9. Ensure setting up or coordination with Aadhaar enrolment centres for enrolment of beneficiary and her husband.
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Note: Applications forms, can be downloaded from our website www.jkicds.com

Eligibility & Terms and Conditions:

1. The applicant should be a permanent resident of the state.
2. Should have the requisite qualification (degree/diploma obtained from recognized institution) for which he/she have applied.
3. Should have a good moral character.
4. Should have good health& physique
5. Should **not be below 18 years as on 01-01-2019.**
6. Incomplete application shall be rejected without assigning any reason thereof.
7. Application form received after cutoff date shall not be entertained in any case
8. In case the number of applicants is large candidates shall be shortlisted for interview on the basis of an objective type written test.
9. Terms of the contractual appointment shall be for a period of one year which may be extendable up to the life of the scheme subject to performance of candidate, and approval of budget for such frame work by Ministry of Women &Child Development Government of India and shall cease to exist automatically at the time of closure of the scheme.
10. Candidates shall have to fill separate forms for each post.
11. Contractual appointment being made by the department shall be borne on the administrative expenses as and when provided by Govt. of India as per scheme guidelines.
12. The candidate upon their selection against a particular post shall have to execute an agreement on prescribed affidavit duly executed/ sworn before Judicial Magistrate to the effect that he/she shall have no claim/any right for permanent absorption/ regularization in the State Govt. at any latter stage
13. Documents to be attested with application form
 - a. Self attested photocopies of all academic/ technical qualification
 - b. Certificate of required experience
 - c. Certificate of proof of Residence for State.
 - d. Certificate of proof of Residence of concerned district for District Level posts.
14. Applications duly complete in all respects on the prescribed format should be submitted in the following offices.

Sate Level Posts { **Deputy Direct, ICDS Jammu, Haj House 2nd Floor, Rail head Complex Jammu.**
&
Deputy Direct, ICDS, Kashmir, 2nd Floor, Block C Old Secretariat, Srinagar.

District Level Posts ⇒ **District Programme Officer, ICDS Projects of the concerned District.**

Last date for receipt of Application forms: 11/02/2019 **till 4: 30 PM.**

For any enquiry and clarification contact:

0191-2479030 State Nodal Officer, PMMVY, J&K, Jammu
0194- 2450083 Deputy Director ICDS Kashmir
0191-2479880 Deputy Director ICDS Jammu

Sd/-
State Nodal Officer
PMMVY, J&K.

No:SMD/PMMVY/2018/39/ 01

Dated: 21-01-2019.

Phone: 0194--2473663 (Sgr)
Phone: 0191- 2479030 (Jmu)
Website:www.jkicds.com



Fax: 0194-2473763 (Sgr)
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E-mail: jksmdicds@gmail.com

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Application for the post of _____ (State/ District)

Advertisement Notice No. : _____ Dated: _____

Paste recent
passport size
duly attested
photo

Write in capital letters in blue / black ball point pen. Please tick () to mark in boxes to indicate your facts.

1. Post applied for _____ District (For Distt. Level Post) _____
2. Name of the applicant (in capital letters) _____
3. Father/Mothers/Spouse name: _____
4. Sex: Male Female
5. Permanent Residential Address: _____
6. Present / Mailing Address: _____
7. Contact/ Mobile Number: _____ Email: _____
8. Date of Birth (as per Matriculation Certificate) _____ (not less than 18 yrs of age)
9. Age as on 01.01.2019: _____ Years _____ Months _____ Days
10. (a) Educational Qualification (matriculate onwards)

Exam	Year	Board/institution	Total marks	Marks obtained	Percentage (%) of marks	Remarks

(b) Experience

Post held	Organization/ Govt/PSU	Period From to	Nature of duty

11. Brief description of the experience/ knowledge in the relevant field.

12. Documents attached

1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

Signature of the Applicant

Date: _____

Place: _____

DECLARATION:

I _____ S/O, D/O, W/O _____

R/O _____ Tehsil _____ District _____

do hereby solemnly affirm and declare that the entries made herein above in the application form are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I undertake that if any misrepresentation of facts or concealment of any information in the above application is found at any stage, my candidature / selection shall be liable to be cancelled without given notice to me.

I, further declare that I have carefully read the description of the post, qualification, method of selection and other terms and conditions and have no objection/ reservations in this regard.

Signature of the Applicant

